

Trabalho e carreira profissional em inglês

Nível: B1

Nome: _____ Data: _____

Aprenda as palavras de que você precisa para procurar trabalho, falar do seu salário e planejar a sua carreira. Leia cada palavra e o exemplo, e depois faça os exercícios. São palavras de nível B1 que você pode usar em uma entrevista, em um e-mail ou ao falar da sua vida profissional.

Procurar trabalho

vacancy	vaga	There is a vacancy for a driver at our company.
apply	candidatar-se (a um emprego)	I want to apply for a job at a bank.
CV	currículo	Send your CV to this email address.
interview	entrevista (de emprego)	I have a job interview on Monday.
qualification	qualificação, formação	She has a qualification in teaching.
experience	experiência	He has two years of experience as a cook.

Salário e contratos

salary	salário	Her salary is good, so she can save money.
raise	aumento de salário (*pay rise*, no inglês britânico)	My boss gave me a raise last month.
contract	contrato	I signed a contract for one year.
full-time	de tempo integral	He has a full-time job, so he works every day.
part-time	de meio período	She has a part-time job and works three days a week.
overtime	horas extras	We have worked a lot of overtime this month.

Etapas de uma carreira

career	carreira, trajetória profissional	She has had a long career in teaching.
promotion	promoção	He has worked hard, so he wants a promotion .
training	treinamento, capacitação	New workers do two weeks of training .
resign	pedir demissão	She decided to resign because she wanted a new start.
retire	aposentar-se	My uncle will retire when he is 65.
unemployed	desempregado, desempregada	He has been unemployed for three months.

No local de trabalho

employer	empregador, empregadora, empresa que contrata	My employer is a small company in London.
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employee funcionário, funcionária, empregado, empregada

The company has 200 **employees**.

deadline prazo final, data de entrega

The **deadline** for the project is Friday.

meeting reunião

We have a **meeting** every Monday morning.

project projeto

I have been working on this **project** since June.

task tarefa

My first **task** is to answer the emails.

Como é o trabalho e os trabalhadores

stressful estressante My job is **stressful** when we have a deadline.

rewarding gratificante Teaching is a **rewarding** job because you help people.

flexible flexível I have **flexible** hours, so I can start at 8 or 10.

reliable confiável A **reliable** worker comes on time every day.

ambitious ambicioso, ambiciosa She is very **ambitious** and wants to be a director.

workload carga de trabalho I have a heavy **workload** this week.

Exercício 1: Ligue as palavras do trabalho

Ligue cada palavra ao seu significado.

1. salary → _____
2. deadline → _____
3. interview → _____
4. promotion → _____
5. retire → _____
6. overtime → _____

horas extras de trabalho o dinheiro que você recebe todo mês o último dia para terminar algo
parar de trabalhar por causa da idade uma mudança para um cargo melhor uma reunião com
perguntas sobre um emprego

Exercício 2: Escolha a palavra correta

Escolha a resposta correta para cada frase.

7. The shop has a ___ for a new cashier. Please apply.
a) vacancy b) deadline c) salary
8. I have a job ___ at 10 o'clock. I hope they give me the job.
a) promotion b) interview c) overtime
9. She has worked as a nurse for six years. She has a lot of _____.
a) contract b) overtime c) experience

10. He works 40 hours a week. He has a ____ job.
a) full-time b) part-time c) unemployed
11. My manager is very _____. He always does what he says.
a) stressful b) ambitious c) reliable
12. Tom wants to be a director one day. He is very _____.
a) part-time b) ambitious c) unemployed
13. I am 28 and I did not like my job, so I decided to _____.
a) resign b) retire c) interview

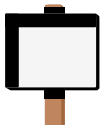
Exercício 3: Complete a lacuna

Escreva a palavra que falta.

14. I saw a good job ad, so I want to ____ for the job. (a...)
15. She has worked here for ten years, so she wants a ____ to manager. (p...)
16. We must finish the report by Friday. That is the _____. (d...)
17. He has not had a job since March. He is _____. (u...)
18. I have worked in this office ____ 2019.
19. Her ____ is high, so she can buy a nice flat. (s...)
20. My grandfather is 67. He wants to ____ next year and stop working. (r...)

Exercício 4: Choose the Word in the Picture

Look at each picture and choose its English word.



21. a) apply b) vacancy c) CV d) interview



22. a) raise b) salary c) contract d) full-time



23. a) career b) promotion c) training d) resign



24. a) employer b) employee c) unemployed d) deadline



25. a) stressful b) task c) rewarding d) flexible



26.



a) vacancy



b) apply



c) CV



d) workload



Gabarito

Exercício 1: Ligue as palavras do trabalho

1. salary → o dinheiro que você recebe todo mês
2. deadline → o último dia para terminar algo
3. interview → uma reunião com perguntas sobre um emprego
4. promotion → uma mudança para um cargo melhor
5. retire → parar de trabalhar por causa da idade
6. overtime → horas extras de trabalho

Exercício 2: Escolha a palavra correta

7. a) vacancy
8. b) interview
9. c) experience
10. a) full-time
11. c) reliable
12. b) ambitious
13. a) resign

Exercício 3: Complete a lacuna

14. apply
15. promotion
16. deadline
17. unemployed / jobless
18. since
19. salary / pay / wage / income
20. retire

Exercício 4: Choose the Word in the Picture

21. b) vacancy
22. b) salary
23. a) career
24. c) unemployed
25. b) task
26. d) workload