

Greetings and Goodbyes in English

Level: A1

Use these short phrases to start and end a friendly conversation. Listen, say each phrase, then practise with the dialogue and exercises.

A first meeting

Ana: Hello!

Leo: Hi!

Ana: My name is Ana.

Leo: I'm Leo.

Ana: Nice to meet you.

Leo: Nice to meet you, too.

Ana: See you later.

Leo: Bye!

Starting a conversation

Hello!	A greeting at any time.	"Hello!" "Hi!"
Hi!	An informal greeting.	"Hi!" "Hello!"
Good morning.	A greeting before midday.	"Good morning." "Good morning."
Good afternoon.	A greeting after midday.	"Good afternoon." "Hello."
Good evening.	A greeting in the evening.	"Good evening." "Good evening."
My name is Ana.	Tell someone your name.	"My name is Ana." "I'm Leo."
I'm Ana.	Another way to say your name.	"I'm Ana." "Nice to meet you."

Meeting someone

What's your name?	Ask for a person's name.	"What's your name?" "I'm Ana."
Nice to meet you.	Say this at a first meeting.	"Nice to meet you." "You too."
Nice to meet you, too.	Reply when someone says nice to meet you.	"Nice to meet you." "Nice to meet you, too."
How are you?	Ask how a person feels.	"How are you?" "I'm fine."
I'm fine, thanks.	A simple answer to how are you.	"How are you?" "I'm fine, thanks."
And you?	Ask the same question back.	"I'm fine, thanks. And you?"
I'm good, thanks.	Another friendly answer.	"How are you?" "I'm good, thanks."

Ending a conversation

Goodbye.	A general way to leave.	"Goodbye." "Goodbye."
Bye!	An informal goodbye.	"Bye!" "See you."
See you.	Say this when you expect to meet again.	"See you." "Bye!"
See you later.	Say this when you may meet later.	"See you later." "Bye!"
See you tomorrow.	Say this when you meet the next day.	"See you tomorrow." "Goodbye."
Good night.	Say this when leaving for bed.	"Good night." "Sleep well."
Take care.	A warm way to say goodbye.	"Take care." "You too."

Exercise 1: Match the phrase and meaning

Match each English item with its meaning.

1. Hello! → _____
2. Good morning. → _____
3. Good evening. → _____
4. What's your name? → _____
5. How are you? → _____
6. Goodbye. → _____

A general way to leave. A greeting at any time. A greeting before midday. A greeting in the evening. Ask for a person's name. Ask how a person feels.

Exercise 2: Choose the right English

Choose the English phrase or word for each meaning.

7. You meet your teacher at 9 a.m. What do you say?
a) Good evening. b) Good morning. c) Good night.
8. You meet someone for the first time. What do you say?
a) Goodbye. b) Nice to meet you. c) See you tomorrow.
9. Someone asks "How are you?" What is a natural answer?
a) I'm fine, thanks. b) What's your name? c) See you later.
10. You will meet again tomorrow. What do you say as you leave?
a) Hello! b) Good morning. c) See you tomorrow.
11. It is bedtime. What do you say as you leave?
a) Good evening. b) Good night. c) Good afternoon.
12. You want to know a new person's name. What do you ask?
a) How are you? b) And you? c) What's your name?

Exercise 3: Complete the English

Type the missing word.

13. Good ___, class. It is nine o'clock. (before midday)
14. Nice to ___ you. (at a first meeting)
15. I'm ___, thanks. (a natural answer to "How are you?")
16. See you ___. (on the next day)
17. Good ___. It is time for bed. (when leaving for bed)
18. What's your ___? (asking who someone is)

Exercise 4: Understand the dialogue

Choose the answer from the conversation.

19. What is the first speaker's name?
a) Ana b) Leo c) Sam

Answer key

Exercise 1: Match the phrase and meaning

1. Hello! → A greeting at any time.
2. Good morning. → A greeting before midday.
3. Good evening. → A greeting in the evening.
4. What's your name? → Ask for a person's name.
5. How are you? → Ask how a person feels.
6. Goodbye. → A general way to leave.

Exercise 2: Choose the right English

7. b) Good morning.
8. b) Nice to meet you.
9. a) I'm fine, thanks.
10. c) See you tomorrow.
11. b) Good night.
12. c) What's your name?

Exercise 3: Complete the English

13. morning
14. meet
15. fine / good
16. tomorrow
17. night
18. name

Exercise 4: Understand the dialogue

19. a) Ana